

Conewago Township Board of Supervisors

October 6th 2020

-Call to Order & Pledge of Allegiance:

The regular meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:01 pm. Those in attendance were, Lorreta Wilhide (Chairperson), Brian Klinger (Vice Chairperson), John MacDonald (Supervisor), Terry Myers (Engineer), Steve McDonald (Solicitor), Todd Smith (Public Works Director/Manager), and Shanna Housman (Administrative Assistant).

-Recognition of Public Requests: None.

-Approval of Agenda: Motion made by Mr. Klinger, second by Mr. John MacDonald, unanimously carried to approve the agenda as prepared. Vote: 3-0

-Approval of Previous Minutes: Motion made by Mr. John MacDonald, second by Mr. Klinger, unanimously carried to approve the previous minutes of September 1st, 2020. Vote 3-0

-Public Hearing: Ordinance #363- Zoning Ordinance Amendment as it relates to front building setbacks in the Village Zone. Joel McNaughton, attorney for McNaughton Company in Harrisburg, PA came before the board to change the front yard setback to 5-25 ft. The ordinance currently states the setback is to be 5-15 ft. The Board talked about changing the ordinance to 15-25 ft in the future, but New Freedom owner, Tim Pasch would like the minimum setback to stay 5 ft because his plans might not follow that 15 ft rule if the ordinance was to change again.

Public Comments were closed by Chairperson Wilhide at approximately 7:15pm. The Board mentioned talking to the Township Zoning Officer if they wanted to change the Ordinance again. Motion made by Mr. Klinger, second by Mr. John MacDonald to approve Ordinance #363. Vote 3-0

-Planning & Zoning: Stonegate IV- There was not a representative present to speak on the behalf of Stonegate Commons. The Township Engineer, Terry Myers gave some updates regarding this project. The most recent plan regarding Stonegate Commons was to change the entrance so they would not have to apply for the necessary DEP permits. This plan involved talking to one of the homeowners about moving his driveway so they could properly make the entrance/exit road. This specific homeowner was not on board with this plan. So, the owners of Stonegate Commons came before the board and asked to be granted an additional two building permits while they work on acquiring the necessary DEP permits to move forward. Motion by Mr. Klinger, second by Mrs. Wilhide to approve the two building permits.

-Reports: Ms. Wilhide stated for the police report that calls may be down because of COVID. She mentions that there may be an increase in the police budget that we will talk about at the October 14th budget meeting. She is thinking we might want to add 5 hours of coverage; she

will get Chief Dave Lash to come our budget meeting. Police Report, Building Report, and Ambulance Report- Motion by Mr. Klinger to accept all reports, second by Mr. John MacDonald, unanimously carried, to approve the reports. Vote: 3-0

-Treasurer's Report: Motion by Mr. Klinger, second by Mr. John MacDonald, unanimously carried, to approve the September 2020 Financial Report. Vote 3-0

-Road Report: Action on Change order for Kinsley Construction: The decrease in the amount was \$11,501.52. Mrs. Wilhide made the motion, second by Mr. Klinger to approve the change order for Kinsley Construction of \$11,501.52. Vote 3-0

-Application for Payment Kinsley Construction 2020 Roadwork: With the change order deduct of \$11,501.52 the new contract total is \$180,299.48. Mr. Klinger made a motion, second by Mr. John MacDonald to approve the application payment to Kinsley Construction.

-Guiderail Repair: The guiderail that was involved in a hit and run was repaired. The Township received the check for this repair from the insurance. The insurance representative, Keri Flanagan mentioned that we could also get a supplemental claim amount if we sent her pictures of the finished repairment. Those pictures were sent to her on October 6th, 2020 and we are waiting to hear from her.

-Concrete Work Approval: Mr. Franklin at 1555 Mill Creek Rd. has a driveway issue. Mr. Franklin agreed to pay to do the paving and the Township will pay to tear the sidewalk up, removing the black top, the grading, and putting the new sidewalk in. The quote for this job is \$3,150.00. Mr. John MacDonald made a motion, second by Mr. Klinger to approve payment for this job. Vote 3-0

-Concrete Work Approval: The quote for this is to enlarge the pad we already have and then pour the containment wall. The quote for this is \$12,650.00. Mr. Myers brought it to our attention that anything over \$11,300.00, we need to get at least 3 quotes. Mr. Steve McDonald advised that the board could make a motion to approve this job as long as it does not exceed the \$12,650.00 after Mr. Smith gets two more quotes. Mr. Klinger made a motion, second by Mr. John MacDonald to approve this concrete work as long as it does not exceed the \$12,650.00 amount. Vote: 3-0

-Solicitor's Report: Freedom Square Grant Endorsement Request: Marie Holland from GMS Funding Solutions represented Tim Pasch Company. Tim Pasch is applying for different grants that he needs letters of support from the Township for. These letters should show that the Township is on board for the projects Tim Pasch is planning to bring to Conewago Township. Ms. Wilhide made a motion, second by Mr. Klinger to approve writing letters for the 3 different grants that Tim Pasch is applying for. Vote 3-0

-Engineer's Report: Dollar General Bond Reduction Request: Dollar General has completed and met all of the requirements that were included in their land development plan. They have been

inspected and had a final look through. Mr. Klinger made a motion, second by Mr. John MacDonald to approve releasing the bond of \$86,338.50. Vote: 3-0

-CDBG Program: Mr. Myers brought this program to the Board's attention because the Township could benefit from this. This program is for lower income areas, which there are some areas defined as this in the Township. This program can also be used for ADA compliant projects. The deadline for this grant program is January 15th, 2021. The Board decided to talk about possible projects that meet these grant requirements during the November meeting.

-Autumnwood: The developer, Mr. Henke, has taken the list of outstanding landscaping issues to a registered landscape architect to review specifications. Mr. Henke would like to get this all resolved before the end of 2020. The Board came to an agreement that they need to see some type of work being done to this or they will plan to pull the bond.

-Mark Golicher, a resident in Autumnwood says that there has been an issue with mowing on one of the properties. The Township Zoning Officer and local authorities have been notified of this ongoing problem.

-I-83 Website Link: Mr. Myers would like to see the exit 26 survey link put on the Township website.

-York County Conservation: Mr. Klinger brought up to Mr. Myers the confusion about the retention pond at Mill Creek Park. Mr. Myers needs to go back and talk to YCCP about the proper maintenance practiced for this facility.

-Unfinished Business: None.

-New Business: None.

-Other Business: Newberry Township's salt brine truck: Mr. Todd Smith requests the okay from the Board to teach Newberry Township how to make salt brine. Newberry will be providing their own salt. The Board of Supervisors okayed this.

-Buffalo Turbine Blower: Supposed to be in the budget for 2021, but would be very helpful for this Autumn season. This item can be bought through Co-stars from Finch Services. Mr. Klinger made a motion, second by Mr. John MacDonald to approve buying the Buffalo Turbine Blower at \$5,277.25.

-Newsletter: The newsletter was sent to the printing company on September 29th, 2020.

-Budget Meetings are open to the public and they will be held October 14th, 21st, and 28th. But the Township is hoping to get it finished in one meeting.

-The first Food Truck Friday was a huge success. Most of the vendors sold out completely. Thank you, letters were sent to Roger Davis and Michael Dravk, for their support.

-Office David Tome was killed in 2008 when struck by a vehicle while investigating an accident. The new substation in Spring Grove is being dedicated in his honor. This along with an open house will take place on October 21st, 2020 at 4 pm.

-Adjournment: Meeting adjourned at 8:26 pm.

Respectfully Submitted,

Shanna Housman
Administrative Assistant